

**Washburn University
Meeting of the Faculty Senate**

August 26, 2013

3:00 PM Kansas Room, Memorial Union

- I. Call to Order**
- II. Approval of Minutes of the Faculty Senate Meeting of August 13, 2013 (pp. 2-3)**
- III. President's Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. Randy Pembrook**
- VI. Faculty Senate Committee Reports**
- VII. University Committee Reports**
 - A. Assessment Committee Minutes of May 2, 2013 (p.4)**
 - B. Research Grants Committee Minutes of May 9, 2013 (pp.5)**
- VIII. Old Business**
- IX. New Business**
 - A. Proposed Faculty Senate Committee Members for 2013-14 (pp. 6-7)**
- X. Information Items**
- XI. Discussion Items**
- XII. Announcements**
- XIII. Adjournment**

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Faculty Senate
Washburn University

Minutes of August 13, 2013
3:00 PM Forum Room, BTC

Present: Arterburn, Ball, Berry, Edwards, Frank, Francis, Friesen, Jackson, Kitts, Mach, McMillen, Mercader, Palbicke, Reynard, Roach, Rubenstein, Russell, Schbley, Sheldon, Smith, Sun, Treinen, Wade, Wagner, Weber, Weiner, Wisneski

- I. The meeting of the Faculty Senate was called to order at 3:05 PM, Vice President Jennifer Ball presiding.
- II. The minutes of the Faculty Senate meeting of April 22, 2013 were approved.
- III. President's Opening Remarks
None
- IV. Report from the Faculty Representative to the Board of Regents
None
- V. Faculty Senate Committee Reports
None
- VI. University Committee Reports
Ball reported on the Washburn University Board of Regents meetings.
- VII. Old Business
None
- VIII. New Business
The following positions of the Faculty Senate Executive Committee were filled:
Faculty Senate President: Matt Arterburn
Faculty Senate Secretary: Mary Sheldon
General Secretary to the Faculty: Bill Roach
- IX. Information Items
The VPAA's office will provide refreshments for one of the early Faculty Senate meetings.

X. Discussion Items

Ball asked faculty members to introduce themselves. She then set a meeting of the Faculty Senate Executive Committee for August 21 at 2 PM.

XI. Announcements

Arterburn announced that Faculty Senate Committee appointments will be made at the August 26 Faculty Senate meeting. He added that the revisions on Tenure and Promotion for the Faculty Handbook will be forthcoming for Faculty Senate review.

XII. The meeting was adjourned at 3:20 PM.

MINUTES
ASSESSMENT COMMITTEE
Thursday, May 2, 2013
Cottonwood Room – 2:30 p.m.

Present: Donna LaLonde (chair), Jane Carpenter, Vickie Kelly, Kathy Menzie, Denise Ottinger, Susie Pryor, Michael Rettig, Jim Smith, Nancy Tate, Kelley Weber, and CJ Crawford (administrative support).
Absent: Melodie Christel, Amber Dickinson, Donna Droge, Gillian Gabelman, Danny Wade, Margaret Wood, and Eric Benedict.

The minutes from the April 4 Assessment Committee meeting were approved as distributed via email.

ASSESSMENT REPORT

Donna asked if the committee thought the assessment report should go online, and it was the general consensus that it should. She asked for volunteers for working on an Annual Report template, or committee members could look at what colleagues are doing and a sheet for suggested changes could be passed around at the retreat on July 19.

Donna asked everyone to contact their liaisons to touch base about the annual report/due date and new rubric. Ask liaisons to make some comments about how they are using their assessment. How are they closing the loop?

GENERAL EDUCATION SLOs

Donna said that individual meetings were held with selected groups to resolve issues. It was recommended that the Assessment Committee appointees to the General Education Committee be Donna LaLonde and Jane Carpenter.

PLANS FOR ACADEMIC YEAR 2013-14

Donna asked if we should go back to workshops. Instead of workshops, it was recommended that more drop-in sessions be offered for one-on-one help; maybe set up two for every month in the fall and do a couple over the summer.

The committee will meet once a month during 2013-14.

It was recommended to have a liaison lunch or breakfast very early in the fall semester – meet your mentor. CJ will set something up and email information to the committee and liaisons.

It was recommended to have a best practices poster session before the General Faculty meeting in January. Presenters could be identified at the retreat in July and they could be contacted in early fall about participation.

Donna thanked everyone again for their work on the General Education SLOs.

The meeting adjourned.

**Research Grants Committee
Meeting Notes
May 9, 2013**

Members Present:

Nancy Tate, Chair
Norma Juma
Sharla Blank
Diane McMillen
William Mach
Patricia Judd
Karen Camarda (through e-mail)

Dr. Nancy Tate opened the meeting and thanked the committee members for attending. Dr. Tate informed the committee that the Major Grant Review Committee had prioritized the two major research grants, and asked Patricia to discuss the committee recommendations.

She reminded the committee the distribution of FY14 funds were to be distributed during two meetings- this meeting and the meeting to be held early in the fall semester. In the past, the general rule has been to distribute half the funds in the spring and half in the fall, although this is a somewhat flexible guideline.

Patricia indicated the major research committee recommended strong consideration for both the major grant applications.

Major research grant applications:

Arterburn, Matt Requested: \$8,810.00 Awarded: \$8,810.00
Proposal: "Breeding Perennial Wheat Through Inter-genomic Recombination in Pairing-Homology Mutants"

Juma, Norma Requested: \$10,000.00 Awarded: \$10,000.00
Proposal: "The impact of family ties and community ties in establishing, developing and sustaining businesses: A Collaborative Approach"

Small research grant application

Imparato, Martha Requested: \$3,000.00 Awarded: \$3,000.00
Proposal: "The Ichabod Washburn Story"

Summary:

The total amount awarded during this meeting: \$21,810.00. The total funds available for FY 2014: \$50,000.00. A balance of \$28,190.00 is available for fall distribution.

Meeting adjourned.

FACULTY SENATE COMMITTEES, 2013-14**FACULTY SENATE ACADEMIC AFFAIRS COMMITTEE**

Membership: Faculty representatives on this Committee must be members of the Faculty Senate. Members include two (2) Faculty Senate members from each major academic unit other than the SOL, and a Senate representative of Mabee Library/CRC. Each member will be elected for a one-year term by the Faculty Senate. The committee selects its own chairperson. Decisions of the committee require the affirmative vote of six (6) of the nine (9) members; six (6) members will constitute a quorum to conduct business.

Title/School	2012-13	2013-14
CAS	Shaun Schmidt	Rodrigo Mercader
CAS	Danny Wade	Danny Wade
Mabee Library/CRC	Royce Kitts	Royce Kitts
SAS	Vickie Kelly	Tony Palbicke, CHAIR
SAS	Tony Palbicke	Bassima Schbley
SOBU	Kanalis Ockree	Jennifer Ball
SOBU	Bill Roach	Rob Weigand
SON	Debbie Isaacson	Bill Mach
SON	Lori Edward	Crystal Stevens
VPAA (ex officio)	Randy Pembrook	Randy Pembrook

FACULTY SENATE FACULTY AFFAIRS COMMITTEE

Membership: One (1) Faculty Senate member from each Division within the College of Arts and Sciences, one (1) from the School of Business, one (1) from the School of Law, one (1) from the School of Nursing, one (1) from the School of Applied Studies, and one (1) from the University libraries. Each representative is elected for a one (1) year term by the Faculty Senate from its ranks. The committee selects its own chairperson.

Title/School	2012-13	2013-14
CAS, Social Science	Kerry Wynn	Margaret Wood, CHAIR Fall 2013 Kerry Wynn, Spring 2014
CAS, Creative & Perf. Arts	Marguerite Perret	Marguerite Perret
CAS, Humanities	Sarah Ubel	Sarah Ubel
CAS, KN/Education	Roy Wohl	Ross Friesen
CAS, Nat Science/Math	Keith Mazachek	Jennifer Wagner
SAS	Diane McMillen	Diane McMillen
SOBU	Rob Weigand	Bill Roach
SOL	David Rubenstein	David Rubenstein
SON	Karen Fernengel	Karen Fernengel
University Libraries	Kelley Weber	Kelley Weber, CHAIR Spring 2014

FACULTY SENATE ELECTORAL COMMITTEE

Membership: Faculty representatives on this Committee must be members of the Faculty Senate.

Title/School	2012-13	2013-14
SAS	Mark Kaufman	Zach Frank, CHAIR
CAS	Tim Fry	Erin Chamberlain
CAS	Mary Pilgram	Gabi Lunte
CAS		Craig Treinen
SOBU		Liviu Florea
SOL	Jeffrey Jackson	Jeffrey Jackson
SON	Sue Unruh	Lori Edwards